

Flagstone Creek Estates

Board of Directors Quarterly Meeting #3

DATE: 10/3/2019 7 -8 PM

LOCATION: ROCK RIDGE ASSISTED LIVING AND MEMORY CARE

TIME START: 7PM TIME END: _8:00 PM

REMARKS: MINTUES TAKEN BY DAVID NELSON

ATTENDANCE LOG

BOD / ASSOCIATE MEMBERS	ATTENDANCE	TITLE
BILL RICHARDSON	ATTENDED	PRESIDENT
SCOTT ROSEBERRY	ATTENDED	VICE PRESIDENT
STEVE CLARKE	ATTENDED	SECRETARY
JEFF LOWE	ATTENDED	WEB MASTER / ARC
JAMI SCHWARTZ	ATTENDED	TREASURER
DAVID NELSON	ATTENDED	
PHIL GOODWIN	ATTENDED	

AGENDA	ACTIONS
<i>OPENED MEETING AT 7 PM</i>	REVIEW OF BUDGET PROVIDED BY JAMI S, COPIES MADE AVAILABLE TO ATTENDEES. MOTION TO APPROVE BUDGET (BILL R). 2 ND (SCOTT R)
<i>DISCUSSION – CONTRACTORS</i>	CONTRACTOR STATUS- ARC COMMITTEE AGREED TO CONSIDER MAINTAINING COMMON AREAS CONTRACTOR THROUGH 2020.
<i>ANNUAL MEETING SCHEDULE 2019</i>	THE COPY OF BY-LAWS THAT I HAVE STATE THAT OUR ANNUAL MEETING SHOULD BE 2ND THURSDAY IN DECEMBER, IF WE WANT TO KEEP THAT DATE.
<i>REVIEW OF IMPORTANT DOCUMENTS, ASSETS AND KEYS</i>	INSURANCE CERTIFICATES CONFIRMED ON FILE (JAMI S) FINANCIALS/TRANSACTIONS/RECEIPTS – CONFIRMED (JAMI S) TAXES (FRANCHISE) – CURRENT THE FORM 1120-H, INCOME TAX RETURN FOR HOMEOWNERS ASSOCIATIONS WHICH IS ALSO NO TAX DUE, REPORT ONLY. (JAMI S) MAILBOX KEY – JAMI S HAS LONE COPY (DAVID TO MAKE COPIES) IRRIGATION CONTROLLER MANUALS/KEYS – (BILL R TO OBTAIN DOCS AND KEYS AS LAST FUNCTION BEFORE VACATING OFFICE) WATER FEATURE MANUALS – JAMI S POND WATER TREATMENT CHEMICALS – (BILL R) **PREVIOUS MEETING MINUTES AND ANNUAL MEETING MINUTES (TABLED) ** UTILITIES RENEWAL DATES (JAMI S)
<i>APPOINTMENT OF NEW BOARD MEMBERS AND RESIGNATION OF OUTGOING DIRECTORS</i>	ANNOUNCEMENT OF THE RESIGNATION OF THE FOLLOWING DIRECTOR MEMBERS: BILL RICHARDSON – PRESIDENT, SCOTT ROSEBERRT – VP, STEVE CLARKE – SECRETARY. MOTION MADE TO APPOINT DAVID NELSON – PRESIDENT AND CHECK SIGNER, PHIL GOODWIN AS VICE PRESIDENT, AND TO MAKE TREASURER A VOTING DIRECTOR LEVEL POSITION AND CHECK SIGNER. ALSO BROUGHT MOTION TO CONSIDER ELEVATING JEFF LOWE TO DIRECTOR LEVEL VOTING POSITION (TABLED TO SPECIAL SESSION DATE TBD)- ALL MOTIONS PASSED AND VOTES WILL BE CONFIRMED AT ANNUAL MEETING DATE TBD.
<i>ARC INSPECTIONS – JEFF LOWE</i>	FILES PROVIDED BY JEFF DOCUMENTING GENERAL CONDITIONS OF FENCES, LANDSCAPING AND PROPERTY CONDITION ARE UNDER REVIEW AND VIOLATION LETTERS ARE FORTHCOMING.

RECORDED BY: DAVID NELSON